ANDERSEN®

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Company Profile



AccPro Accountants Proprietary Limited t/a Andersen Tax is a trusted provider of accounting, financial information processing, tax, payroll, and company secretarial services, combining deep local expertise with the global reach of Andersen Global.

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Directors Note

A New Chapter: Welcome to Andersen in Botswana

I am thrilled to announce an exciting and pivotal moment in our history. Andersen in Botswana, formerly AccPro Accountants, has embarked on a new chapter, officially joining the Andersen Global family. This isn't just a rebranding; it's a strategic move to unlock unprecedented potential and propel our firm into a new era of excellence. The ownership, management and dedicated team you have come to trust and have worked with remain exactly the same as do our fee structures. We are now equipped with the global resources and support to not only meet but exceed your expectations, ensuring our services are second to none.

This transition is an opportunity to elevate every aspect of our client service. Our team's dedication remains the bedrock of our business, and we are now supercharged with the knowledge and technical support of a vast, international network. This partnership empowers us to deliver faster, more innovative solutions, and to be a true partner in your growth and success, both in Botswana and on the global stage.

We are incredibly excited about the future and the endless possibilities this new chapter brings. The journey ahead is a thrilling one, and we invite you to be a part of it as we continue to build something truly remarkable together. Our new website, https://bw.Andersen.com, is the gateway to our expanded capabilities, and we look forward to making history with you.

With warm regards,

Craig Granville
MANAGING PARTNER
Andersen in Botswana



About Us

Andersen in Botswana is the country's largest independent provider of accounting, financial information processing, payroll, tax, company secretarial and advisory services. For over a decade, we have proudly supported more than 1,000 clients across Botswana, from small businesses to large corporations. With a team of over 40 citizen professionals, we combine deep local expertise with the reach and technical resources of Andersen Global.



BOTSWANA'S LEADING INDEPENDENT PROFESSIONAL SERVICES FIRM

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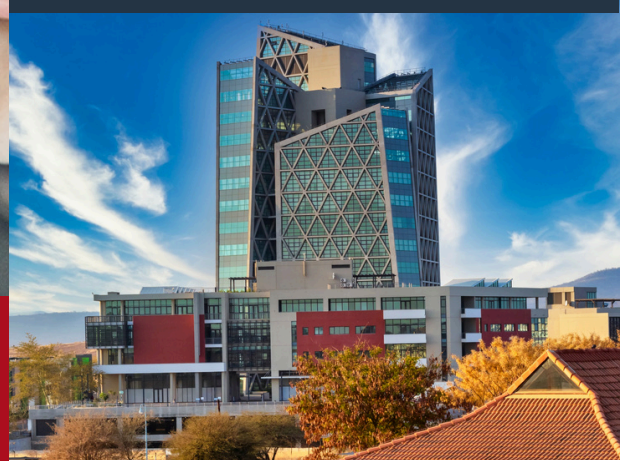


We are registered with the Botswana Institute of Chartered Accountants as a non-audit firm (MeFBW11058) and adhere to the highest ethical and professional standards. Our client-first approach ensures reliability, timeliness, and innovative support that empowers businesses and individuals alike.

By joining Andersen Global, we bring Botswana's business community a new standard of excellence: world-class solutions delivered locally, with integrity and care.

Our Values

VISION

To be Botswana’s most trusted professional services firm, setting the standard for excellence while empowering businesses and individuals to thrive locally and globally.





MISSION

To deliver best-in-class accounting, tax, payroll, and company secretarial services with integrity, independence, and transparency — supported by the global resources of Andersen, and driven by a commitment to our people, clients, and community.

Best-In-Class

We aim to be the benchmark for quality in our industry and the standard by which other firms are measured.

Independence

Our platform allows us to objectively serve as our client’s advocate; the only advice and solutions we offer are those that are in the best interest of our client.

Stewardship

We hire the best and the brightest and we invest in our people to ensure that legacy.

Seamless

Our firm is constructed as a global firm. We share an interest in providing the highest level of client services regardless of location.

Transparency

We value open communication, information sharing and inclusive decision making.

Why Choose us



CHOOSING ANDERSEN IN BOTSWANA MEANS CHOOSING A PARTNER WHO IS BOTH DEEPLY ROOTED LOCALLY AND GLOBALLY CONNECTED.

01

EXPERIENCE

We bring over 30 years of senior leadership experience in Botswana's financial and business sectors

02

EXPERTISE

Our team of more than 40 professionals is dedicated, highly skilled, and driven by a shared purpose.

03

GLOBAL REACH

As part of Andersen Global, we have access to worldwide expertise and resources to solve complex challenges.

04

COMPREHENSIVE

We provide a full suite of services under one roof, from accounting and tax to payroll and company secretarial.

05

TRANSPARENT

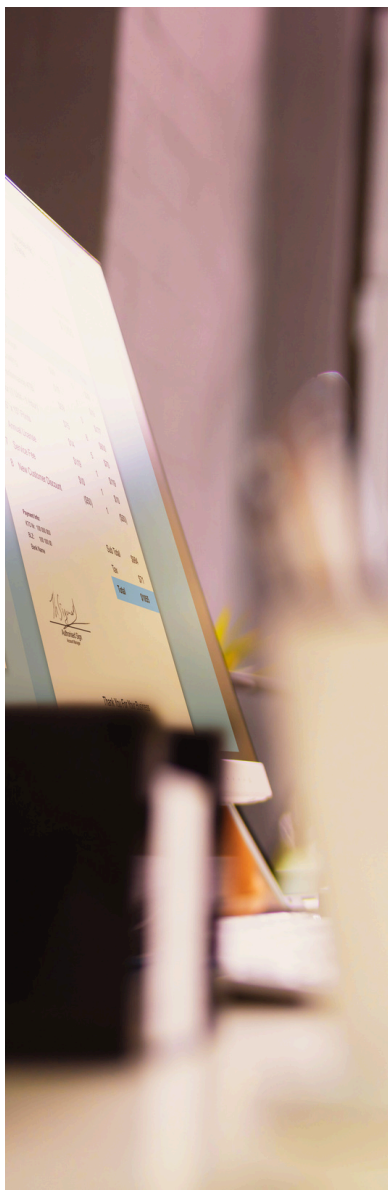
Our fees are transparent, competitive, and structured with clients' needs in mind.

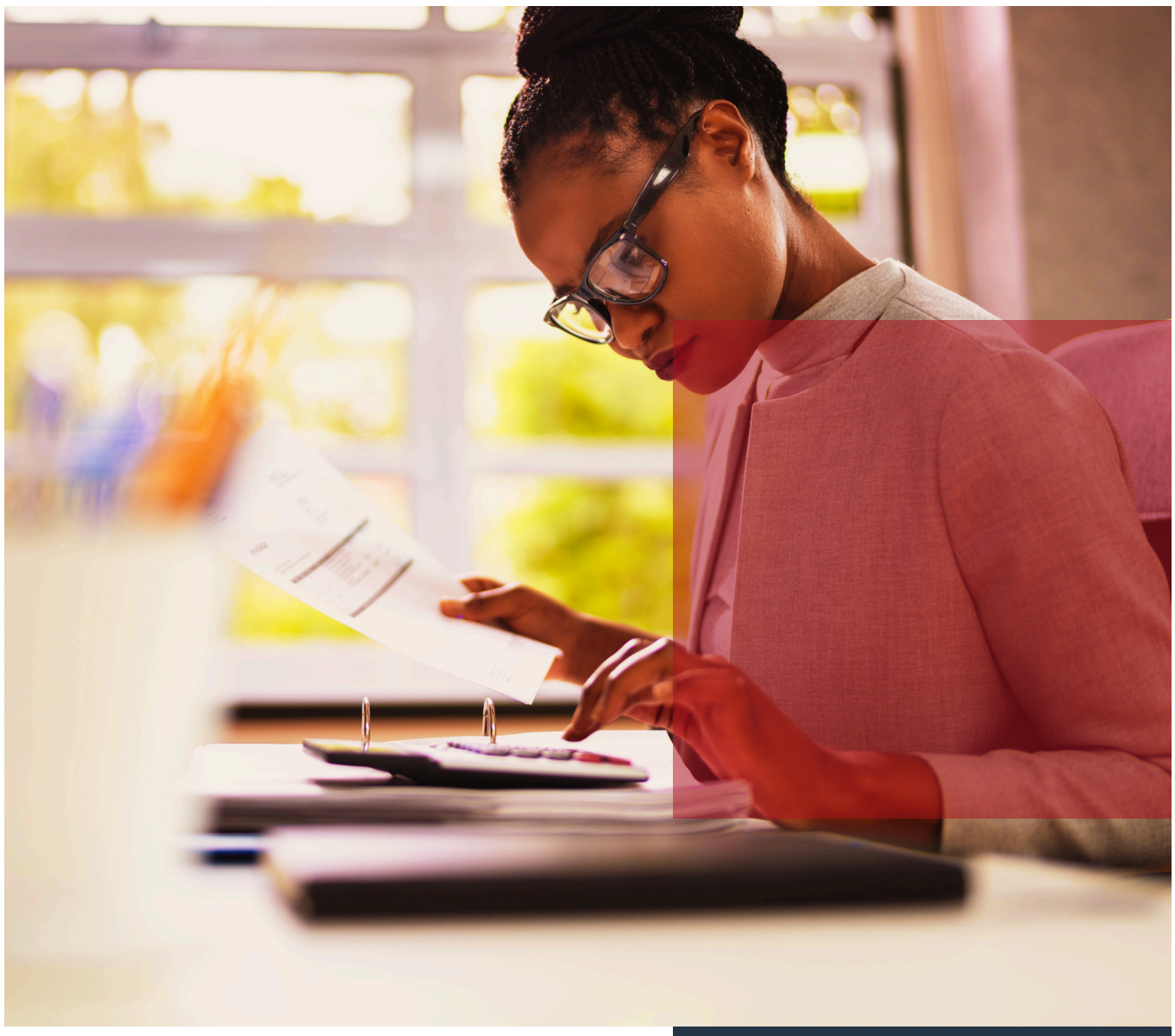
06

SUCCESS

We are more than service providers. We are partners in your success.

Our Services





CLIENT ACCOUNTING SERVICES (CAS)

Our Accounting & Advisory services provide businesses with clarity and confidence for informed decision-making. We deliver accurate financial statements, assist with cash flow projections, and offer management reporting to help clients plan effectively and manage liquidity. Our ongoing advisory support ensures access to expert guidance on accounting, business structures, and financial strategies, tailored to start-ups, SMEs, and large enterprises for stability, growth, and long-term success.

Includes:

- Financial Statement Preparation
- Management Accounts Reporting
- Cash Flow Projections
- Business Advisory Support
- Regulatory Compliance Assistance

Our Servics

COMPANY SECRETARIAL (COSEC)

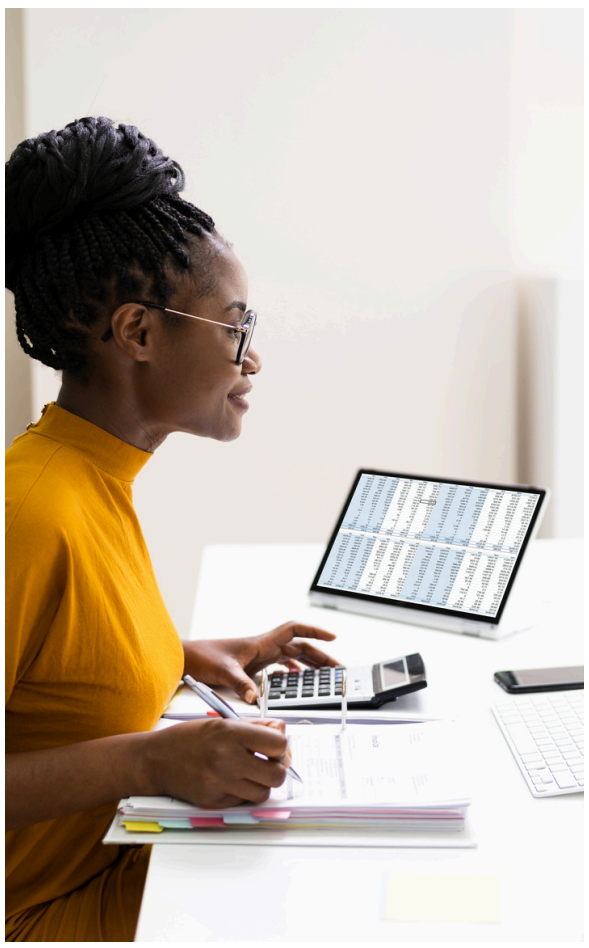
Our services encompass a diverse range of expert advisory and administrative functions. These include:

- Managing director appointments and resignations
- Share transfers and allotments
- Company formations and registrations
- Name changes

Additionally, we assist with matters related to regulatory bodies, ensuring a higher standard of care and providing a comprehensive solution for compliance, governance, and secretarial needs.

includes:

- Registration or formation of new companies and restoration of companies
- Registration of logos, slogans and trademarks
- Change in shareholding and directorship
- Issue of new shares
- Company searches
- Change of constitution
- Change of company name
- Change of year ends



FINANCIAL INFORMATION PROCESSING (FIP)

- Processing financial information in QuickBooks Online on a monthly, bi-monthly, quarterly, or annual basis
- Utilizing the processed data in QuickBooks Online to generate:
  - Monthly or quarterly management accounts
  - VAT return details alongside the preparation and submission of VAT returns
- Migrating data previously recorded in QuickBooks Desktop to QuickBooks Online
- Transferring information from other accounting software to QuickBooks Online
- Setting up QuickBooks Online for clients' internal use
- Providing training and consulting for QuickBooks Online
- Managing QuickBooks Online subscription fees

Our Services

PAYROLL SERVICES

Key services include:

- Preparing automated monthly payroll and PAYE deductions
- Supporting monthly and annual PAYE return submissions
- Calculating benefits, allowances, and claims
- Generating automated payslips
- Managing staff leave and attendance records
- Ensuring compliance with employment laws
- Providing detailed payroll reports and analysis

TAX SERVICES

Key tax services offered include:

- Registration and deregistration of tax-payers
- Tax advisory and structuring advice
- Preparation and submission of tax computations and returns
- Resolving tax issues and obtaining clearance certificates
- Assisting with tax refunds and health checks
- Support during tax audits
- E-services training

Preparation of Transfer Pricing documentation





Meet the Team

Our people are the strength of Andersen in Botswana. Experienced, dedicated, and passionate, they ensure our clients receive exceptional service every day.

Our Managing Partners



CONTACT
craig.granville@bw.Andersen.com



CONTACT
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Our Leadership



SECTION
Company Secretarial

CONTACT
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Client Accounting Services

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Financial Information Processing

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SECTION
People

CONTACT
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SECTION
Risk & Compliance

CONTACT
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SECTION
Marketing & Brand Engagement

CONTACT
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Meet the team

Our people are the strength of Andersen in Botswana. Experienced, dedicated, and passionate, they ensure our clients receive exceptional service every day.

Francistown

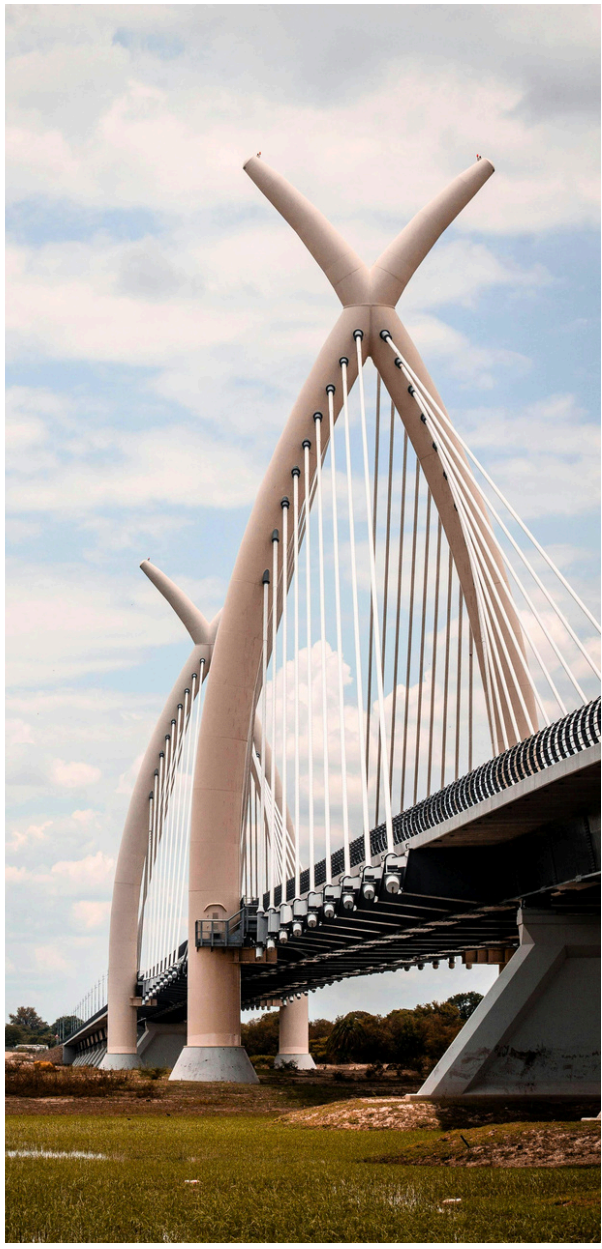




TONGAI
TENDAYI

NEIGHBOURHOOD REPRESENTATIVES IN CHARGE

CONTACT
tongai.tendayi@bw.Andersen.com



Gaborone





CHRISTOPHER
BENN

NEIGHBOURHOOD REPRESENTATIVES IN CHARGE

CONTACT
christopher.benn@bw.Andersen.com

Maun





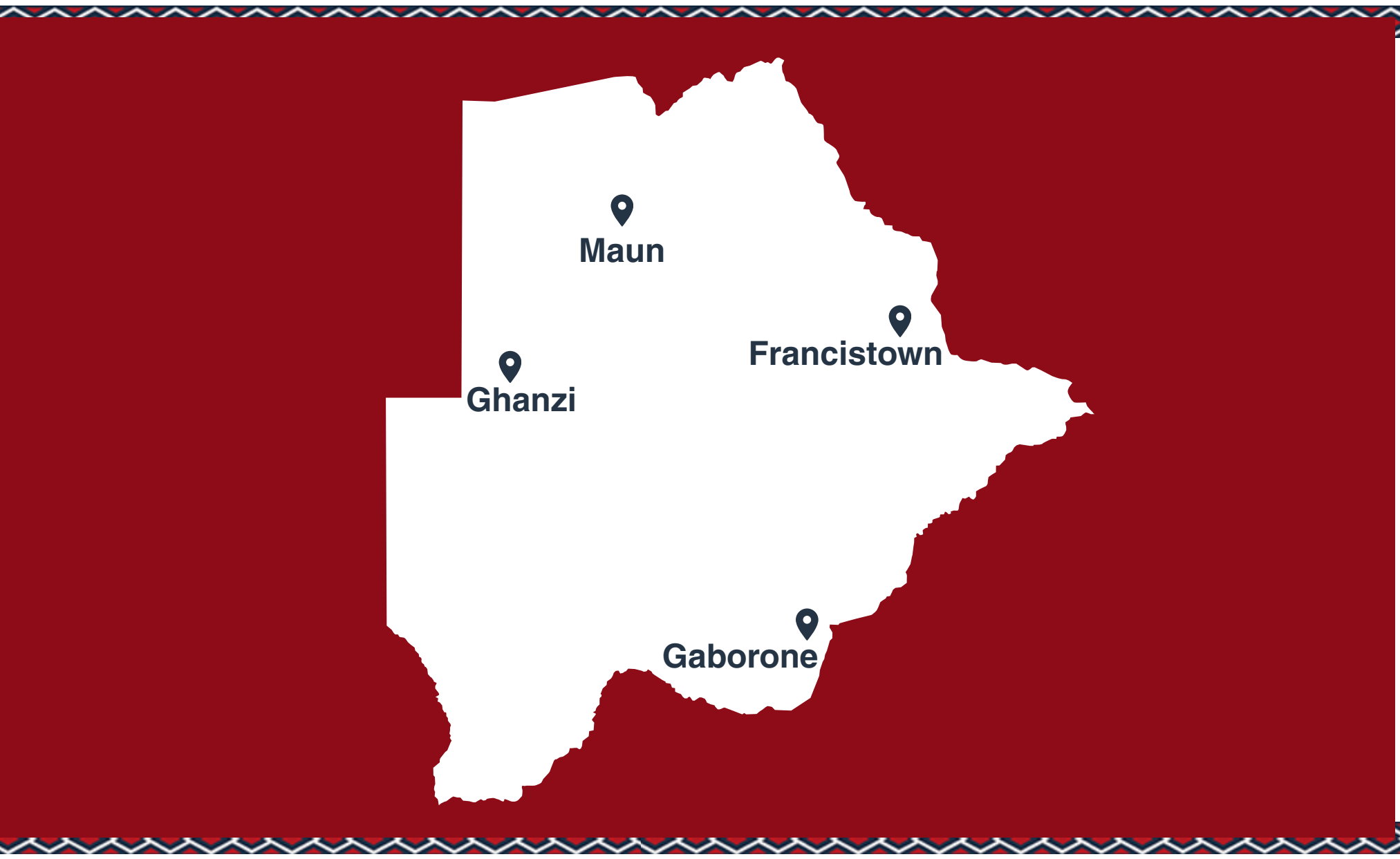
PHILLONAH
SHAMUKUNI

NEIGHBOURHOOD REPRESENTATIVES IN CHARGE

CONTACT
phillonah.shamukuni@bw.Andersen.com

Our Locations

With a presence in key business hubs across Botswana, Andersen ensures our clients have local access to global expertise wherever they operate. From Gaborone to Francistown, Maun, and Ghanzi our offices are strategically located to provide convenient, responsive, and professional services to businesses and individuals nationwide.



GABORONE

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Plot 251, Kgosi Close,
Marina Park

FRANCISTOWN

+267 2413607

Plot 337/338, Corner
Khama & Selous Ave

MAUN

+267 6860506

Plot 16732, Corner Moeti
& Mathiba Road

GHANZI

+267 73791899

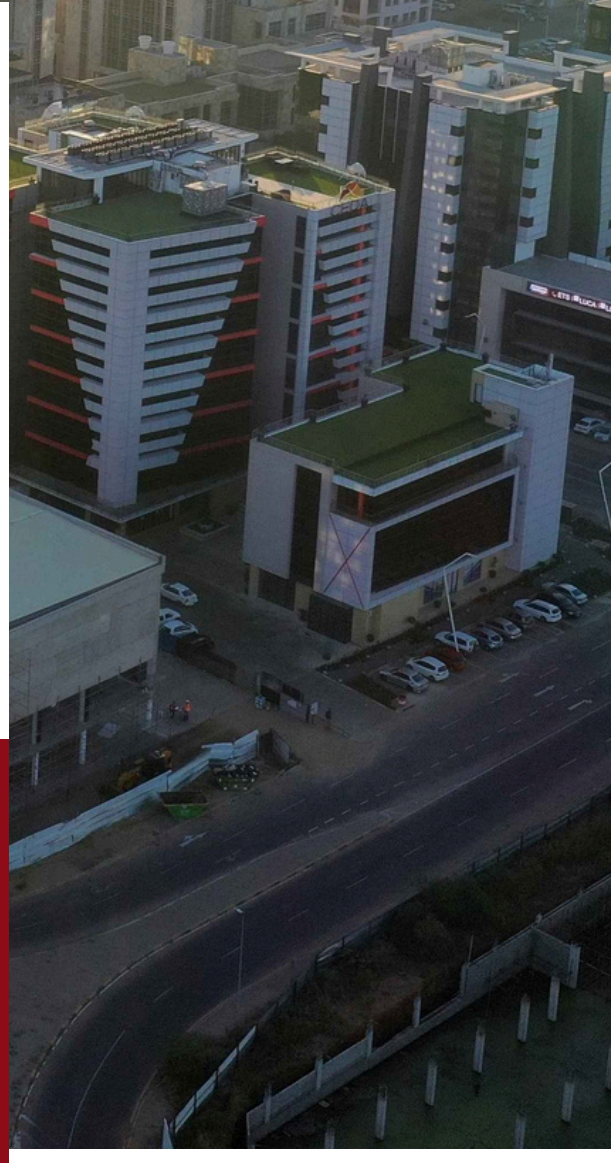
Plot 39, Shop 3, De
Graaff Road

ANDERSEN®



THANK YOU

As we look to the future, Andersen in Botswana remains committed to delivering world-class, reliable, and innovative professional services that empower our clients to succeed. We are deeply grateful for the trust and support of our clients, partners, and team, and we invite all stakeholders to continue joining us on this journey of growth, excellence, and meaningful impact across Botswana and beyond.



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WEBSITE

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